

ALEX KISHKOVICH, CPA

Calgary, Alberta

PROFESSIONAL SUMMARY

CPA finance professional with extensive City of Calgary and private-sector experience in financial and management reporting, full-cycle accounting, operating and capital budgeting, forecasting and operational decision support. Independently covered both operating and capital Finance Coordinator responsibilities, including month-end coordination, variance analysis, management reporting and client support. Skilled at translating complex financial information into practical guidance for operational managers. Advanced Excel capability, including Power Pivot, data consolidation and dashboards, complemented by strong internal-control, process-improvement and financial-governance expertise.

CORE COMPETENCIES

Accounting & Reporting: Month-end and year-end accounting; financial and management reporting; financial statements; capital and fixed-asset reporting

Planning & Analysis: Operating and capital budgeting; forecasting; variance and profitability analysis; financial models and business cases

Business Partnership: Operational finance consultation; decision support; stakeholder presentations; staff coordination and coaching

Controls & Governance: Internal controls; process improvement; audit support; financial policy, risk and governance

TECHNICAL SKILLS

Microsoft Excel: Power Pivot, multi-source data consolidation, financial dashboards, management summaries, charts and reporting snapshots, advanced formulas

Financial Systems: PeopleSoft FSCM, PeopleSoft HCM, Oracle, Microsoft Dynamics AX and Solver BI360

Microsoft 365: Excel, Word, PowerPoint and Copilot; designated Finance Copilot Superuser

PROFESSIONAL EXPERIENCE

Financial Governance Coordinator

The City of Calgary | Calgary, Alberta | February 2021 – Present; Temporary assignment: October 2018 – December 2019

- Design and perform internal-control testing for the Finance Control Environment Report: identify controls, develop procedures, select samples, assess design and operating effectiveness, document exceptions, discuss findings with process owners, recommend improvements and track implementation.
- Review financial reserves and advise policy owners through analysis, risk-control mapping, benchmarking, stakeholder-engagement review and formal policy development; prepare recommendations and action plans for Finance leadership, administrative committees and Council committees.
- Coordinate Finance risk registers, business-continuity planning and tabletop exercises, and advise management on control and process improvements arising from operational needs and City Auditor recommendations.
- Conduct enterprise financial-governance and performance analysis, including MBNCanada corporate-cost measures and CFO mandate and accountability framework work, and provide recommendations to expert panels and Finance leadership.
- Identified a gap in the allocation of investment income to a reserve containing multiple activities, supporting further review and corrective action.
- Developed and delivered three two-hour fraud-awareness sessions for Finance employees, translating technical fraud risks and control concepts into practical operational guidance.

Senior Financial Accountant

The City of Calgary | Calgary, Alberta | January 2020 – February 2021; December 2016 – September 2018

- Provided operating and capital financial support for approximately 70 DeptIDs across Recreation business lines, including recreation centres, swimming pools, skating rinks and golf operations.

- Performed monthly and year-end accounting activities, including journal entries, accruals, reconciliations, revenue and recovery entries, budget transfers and adjustments, BG-12 preparation, year-end entries and supporting working papers.
- Prepared monthly EIR and IMR reports, variance analysis and financial explanations for operational management and Corporate Financial Reporting; consolidated DeptID results into business-line and Recreation-level reporting.
- Partnered with Finance Coordinators, DeptID owners and operational managers on operating and capital budgets, forecasts, business cases, expenditure and recovery monitoring, and financial information supporting senior-management and committee/Council reporting.
- Independently covered operating and capital Finance Coordinator responsibilities, coordinated month-end activities and ensured accounting and reporting processes were completed within established tolerance levels.
- Developed a capital-project dashboard using Excel Power Pivot to consolidate overlapping source reports and present project progress, forecasting and capital-budget utilization in a concise management format.

Senior Operations Accountant

ATCO Structures & Logistics Ltd. | *Calgary, Alberta | March 2015 – December 2016*

- Managed the financial operations of four to five large government and private-sector contracts involving permanent facilities, maintenance operations and construction projects.
- Owned the month-end close for assigned contracts and business units, including journal entries, accruals, revenue and expense review, receivables, payables, prepaid items, balance-sheet reconciliations and investigation of unusual balances.
- Prepared, analyzed and presented monthly, quarterly and annual results – including budget-to-actual variances, forecasts, contract profitability, revenue, margins and operational measures – to project managers, Finance managers, operational directors, the Controller and General Managers.
- Led annual budgeting, contract and project forecasting, revenue and cost projections and analysis of profitability, cost overruns, financial risks and forecast changes.
- Advised operational management on contract interpretation, revenue recognition, additional work requirements, unbilled work and billings, labour and material costs and profitability ratios.
- Identified and investigated financial irregularities within a business unit and submitted documented findings to Corporate Internal Controls for further action.

Accounting Manager

Unified Valve Group Ltd. | *Calgary, Alberta | November 2014 – March 2015*

- Supervised six accountants supporting service operations and the sale of equipment and parts; assigned and reviewed work, provided technical guidance and coordinated month-end and year-end activities.
- Reviewed the general ledger, bank and inventory reconciliations and supporting records to ensure the accuracy and completeness of financial information.
- Supported financial-statement preparation, government filings, year-end working papers, external audit requirements and accounting-process improvements.

Analyst, Financial Reporting

Sanjel Canada Ltd. | *Calgary, Alberta | January 2014 – November 2014*

- Prepared capital expenditure reporting and monthly accounting for fixed assets, work-in-progress, clearing accounts, asset additions, disposals, transfers and capital carry-forwards.
- Completed variance analysis, fixed-asset and WIP reconciliations, standard-costing reviews and analysis of chargeable labour rates and project or production-order costs.
- Developed enhanced CAPEX reporting using Microsoft Dynamics AX and Solver BI360, improving visibility into capital spending, forecasting, reporting timeliness and data accuracy.

Financial Accountant

GRAHAM Group Ltd. and Gracorp Capital Advisors Ltd. | *Calgary, Alberta | April 2008 – January 2014*

- Managed financial reporting for approximately 10 companies, investment funds, limited partnerships, joint ventures, P3 arrangements and real estate development projects.

- Performed monthly and year-end accounting, including journal entries, accruals, reconciliations, project billings, consolidation entries, working papers and preparation of stand-alone and consolidated financial statements.
- Prepared Board, investor and partner reporting covering project results, budget-to-actual variances, forecasts, cash calls, distributions and financial and operational measures; presented results to the Board with the CFO.
- Reviewed proposed project models, including revenue and cost assumptions, financing, cash flow, profitability and partnership allocations; prepared tax returns and supported annual audits.

ADDITIONAL EARLIER EXPERIENCE

Accountant / Project Accountant | Avion Construction Ltd. | Calgary, Alberta | 2007 – 2008

Provided accounting and project-accounting support in a construction environment.

Project Supervisor | Allied Seismic Ltd. | Calgary, Alberta | 2002 – 2007

Coordinated project activities and supported operational delivery in the seismic-services industry.

Accounting and Finance Positions | Alfa-Bank | Moscow, Russia | 1995 – 2001

Held progressively responsible accounting and finance positions within a major banking organization.

VOLUNTEER FINANCIAL LEADERSHIP

Director of Finance / Treasurer

Friends of the Colonel Belcher Society | Calgary, Alberta | June 2026 – Present

- Provide financial oversight and support banking, reconciliation, governance and financial-management activities.

Treasurer, Board Member and Chair, Audit & Finance Committee

Calgary Military Family Resource Centre | Calgary, Alberta | September 2017 – Present

- Provide Board-level oversight of financial reporting, budgeting, internal controls and financial policies; review and present monthly financial results and explain financial matters to directors with varying levels of financial knowledge.
- Chair the Audit and Finance Committee, coordinate with the external auditor and oversee management responses to audit observations and recommendations.
- Oversee annual budget preparation and advise management and the Board on financial risks, control improvements and strategic financial implications.

EDUCATION AND PROFESSIONAL CREDENTIALS

Chartered Professional Accountant – CPA | CPA Alberta

Oil and Gas Production Accounting Certificate Program | SAIT Polytechnic, Calgary, Alberta

Bachelor of Science, Geophysics | Moscow State University, Moscow, Russia

SELECTED PROFESSIONAL DEVELOPMENT

COSO 2013; internal control and regulatory financial reporting certificates; selected professional development in Microsoft Excel, budgeting and forecasting, artificial intelligence for financial analysis, and fraud prevention and investigation.